



2012

“The Lodge at Seven Oaks”

Conferences, Receptions, Reunions, Parties, Meetings...

Thank you for considering *The Lodge at Seven Oaks* for your upcoming event! Whether you are looking for a location for your next sales meeting, your company conference, planning a wedding reception or putting together your class reunion, the Seven Oaks staff is committed to working with you to make your event a success. We have several options for you to choose from and are very flexible when packaging your event. We will take the time to explain each service and their associated costs. No request is too big for Seven Oaks, so please do not hesitate to ask.

The Lodge at Seven Oaks is located on 150 acres of beautiful timber in the scenic Des Moines River Valley conveniently located on Highway 30 only minutes from Ogden, Boone or Ames. Situated at the bottom of the ski trails, *The Lodge at Seven Oaks* with sixteen foot vaulted ceiling and natural knotty pine interior provides a relaxed and private atmosphere comfortably seating 200 + and offers adult beverages at Coal Creek Lounge. Give us a call today to set up a tour of our facilities.

We have a special guestroom rate with the Baymont Inn for our patrons who are enjoying multiple day activities. The Baymont Inn boasts 59 guestrooms, including suites, and is located in Boone only four miles east of Seven Oaks. Free continental breakfast and access to their indoor swimming pool and spa will make your visit extra relaxing. Contact the Baymont Inn at 515-432-8168 and ask for details. You may also visit their website at www.baymontboonehotel.com for more information.

Your rental of *The Lodge at Seven Oaks* will include:

- 4,000 carpeted square feet,
- heat and air conditioning
- indoor restrooms
- large lawn with picnic tables
- 40 classroom tables (18" X 48")
- 16 round tables (60")
- 14 round tables (48")
- 4 rectangular tables (72")
- 2 rectangular tables (96")
- 220 chairs
- Exclusive use of Coal Creek Lounge

Welcome

Thank you for considering the Lodge at Seven Oaks for your upcoming event. The Lodge at Seven Oaks is used for a wide variety of functions that vary in group size, days of the week, seasons, hours, activities, food and beverage selections and special requests. Prices are established with all these variables taken into consideration. Contact Seven Oaks to discuss your needs so we can provide a custom package and price for your event. No group is too small and no request is too large for Seven Oaks, so please do not hesitate to ask.

Saturday Weddings

The Wedding Reception fee for a Saturday is \$835.00. This includes one bartender for up to six hours, set up and tear down of tables and chairs, and use of the outdoor patio with tables, umbrellas & tiki torches.

Set up/decorating can normally commence at **7:00 am** on the day of the event. Clean up is required to start by 1 am and must be completed no later than **2:00 am**.

Ceremonies may be held inside or on the lawn for a fee of \$250.00; wedding arch is included.

Sunday - Friday Weddings

The Wedding Reception fee for *any day other than a Saturday* is \$635.00. This includes one bartender for up to six hours, set up and tear down of tables and chairs, and use of the outdoor patio with tables, umbrellas & tiki torches.

Set up/decorating can normally commence at **10:00 am** on the day of the event. Clean up is required at the end of event and must be completed no later than **12:00 am**.

Ceremonies may be held inside or on the lawn for a fee of \$250.00; wedding arch is included.

Saturday Reunions & Parties & Meetings

Saturday use of the Lodge at Seven Oaks for reunions, parties or meetings for up to nine (**9**) hours will be at a rate of \$500.00. Each additional hour will be charged at \$50.00/hour. The hourly rate is based on set up/arrival time of you or your equipment. This includes one bartender for up to six hours.

Sunday - Friday Reunions & Parties & Meetings

Use of the Lodge at Seven Oaks for *any other day than a Saturday* for reunions, parties or meetings for up to seven (**7**) hours will be at a rate of \$350.00. Each additional hour will be charged at \$50.00/hour. The hourly rate is based on set up/arrival time of you or your equipment. This rate does NOT include a bartender. (*Bartender available at \$15.00 per hour.*)

Additional Fees

Kitchen Fee - \$100.00 (waived if meal is catered by Seven Oaks)

Rental Deposit – Full Room Rental

Gratuity of 18% will be added if Seven Oaks caters

Gratuity of 12% will be added if Seven Oaks does not cater

Food and Beverage

Food catering (breakfast, lunch, dinner or snacks) – see attachment

First bartender for all wedding receptions and Saturday events is included in rental fee.

First bartender for all other events is \$15 per hour with a 4 hour minimum.

Second bartender is \$15 per hour with a 4 hour minimum and is required for all events with 125 guests or more.

Domestic keg beer - \$215 first keg

- \$250 for second keg (Minimum of 180 guests to purchase 2nd keg)

-Import, craft and wine available- special pricing applies.

More Options

Linens - \$8.65 for round tables and class room tables. \$10.65 for rectangular tables.

Cloth napkins - \$.85 each

Audio/Video system - \$50.00 per day

PA system - \$35.00

Hi-speed Wireless Internet - \$50.00 per day

Clean up - \$100.00 per hour

Decorative Arch - \$35.00

Activity Options

Valley View Round-Trip Chairlift Rides - \$250.00 per hour

Camp Fire (approx. 3 hours) - \$40.00

Volleyball or Horseshoes - \$25.00

Hiking trails- see Seven Oaks Representative

Full service canoe, kayak and river tube floats- see Seven Oaks Representative

Paintball - see Seven Oaks Representative

All prices subject to change

1086 – 222nd Drive, Boone, IA 50036

515-432-9457

www.SevenOaksRec.com